

August 12, 2019



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

Mr. Alexandre Kampouris
Muckrock News
DEPT MR 78054
411 A Highland Avenue
Somerville, MA 02144
78054-01110958@requests.muckrock.com

Dear Mr. Kampouris:

This letter is in response to your correspondence, submitted on July 29, 2019, to the U.S. Census Bureau's Freedom of Information Act (FOIA) Office. We received your request in this office on July 29, 2019, and have assigned to it tracking number DOC-CEN-2019-001872. We are responding under the FOIA to your request for:

1. All documents exchanged between the US Census bureau and all entities, including external contractors, in charge of printing the paper documents supporting the upcoming 2020 Census, from 01 October 2018 onward, comprising:
 - a. all versions of forms, instructions, and guides in English and Spanish destined for enumerators or citizens, including any which may be printed prospectively.
 - b. All records and correspondence relative quantities and delivery schedules, and any variation thereto, including any discussion, queries, or instructions relative to deferments, amendments, etc.

Pursuant to Title 15, Code of Federal Regulations, Section 4.4(c), records requested must be described in enough detail to enable Department personnel to locate them with a reasonable amount of effort. If possible, a request should include specific information about each record sought, such as date, title or name, author, recipient, and subject matter of the record. As currently stated, your request, does not clearly describe the records sought, and, therefore, does not constitute a proper request under the FOIA. In particular, please provide clarification for the following: please provide the name of the Contracting Agency you seek this information regarding and provide specific dates (beginning/ending) of the documents you seek, and names of people you would like included in this search for responses. Furthermore, the Census Bureau produces various forms, please provide the exact form names, versions or numbers that you are seeking.

We are more than happy to assist you with your request. However, as indicated above, additional information is needed in order to search for responsive documents. Please clarify your request by providing additional information and describing in detail the records you seek. If

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necessary, for assistance, please feel free to contact Nicole Alexander or Deloris Reed of my staff, by telephone at (301) 763-2127 or by email at census.foia@census.gov, or our office in writing at:

FOIA Office
Room 3J424
U.S. Census Bureau
4600 Silver Hill Road
Washington, DC 20233

If a clarification of your request or other communication is not received within 30 calendar days from the date of this letter, your FOIA request will be considered "closed."

Sincerely,



Vernon E. Curry, PMP, CIPP/G
Freedom of Information Act/Privacy Act Officer
Chief, Freedom of Information Act Office